



Committee: Executive

Date: Monday 6 January 2025

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

**Councillor David Hingley
(Chairman)**

Councillor Tom Beckett
Councillor Jean Conway
Councillor Ian Middleton
Councillor Rob Pattenden

Councillor Lesley McLean (Vice-Chairman)

Councillor Chris Brant
Councillor Nick Cotter
Councillor Rob Parkinson

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 18)

To confirm as a correct record the Minutes of the meeting held on 2 December 2024 and the reconvened meeting held on 5 December 2024.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Transformation Contract Extension (Pages 19 - 76)

Report of Corporate Director Resources and Transformation

Purpose of report

To outline a fourth phase of work to progress the Councils transformation programme and obtain approval to extend the contract with our partner to deliver this next phase.

Recommendations

The Executive resolves to:

- 1.1 Award a short contract extension to PA Consulting for a fourth phase and final phase of work to the value of £ 116,090.
- 1.2 Approve the transfer of £116,090 from the reserves earmarked for transformation, to fund this additional phase of work.
- 1.3 Receive the "Case for Change" and associated outputs, once delivered, to consider whether and how to take forward the proposed transformation programme.

7. New Housing Allocations Scheme 2025 (Pages 77 - 182)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval for a new Housing Allocations Scheme.

Recommendations

The Executive resolves:

- 1.1 To approve the new Housing Allocations Scheme.

8. Traffic Regulation Order in Pioneer Square (Pages 183 - 190)

Report of Assistant Director Property

Purpose of report

To promote an off-street Traffic Regulation Order on land the Council owns and has responsibility for outside the entrances to Franklin House including the Travelodge Hotel in order to mitigate the risks to the public at large and to the Council itself caused by unsafe parking and traffic movements in the area.

Recommendations

The Executive resolves:

- 1.1 To approve the promotion of an off-street Traffic Regulation Order on land the Council owns and has responsibility for outside the entrances to Franklin House including the Travelodge Hotel in order to mitigate the risks to the public at large and to the Council itself caused by unsafe parking and traffic movements in the area.
- 1.2 To authorise the Assistant Director Property to start formal consultation on the proposed off-street Traffic Regulation Order, and, following due consideration of any representations received at the consultation stage and in consultation with the Monitoring Officer and relevant portfolio holder, to make any decisions and exercise all powers necessary in respect of whether or not to make and/or seal the proposed Order.

9. Finance Monitoring Report November 2024 (Pages 191 - 226)

Report of Assistant Director Finance (Section 151 Officer)

Purpose of report

To report to Executive the council's forecast financial position as at the end of the November 2024.

Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial management report as at the end of November 2024.
- 1.2 To approve the reprofiling of capital projects beyond 2024/25 (section 4.2.3 and Appendix 1) and the subsequent update to the programme budget for this financial year 2024/25.
- 1.3 To approve to virement of £1.031m from Policy Contingency to services for the Cost of Living award for 2024/25 as agreed in November.
- 1.4 To approve the allocation of £0.500m Policy Contingency to cover the cost of appeals.

10. Council Tax Base 2025/2026 (Pages 227 - 248)

Report of Assistant Director Finance (Section 151 Officer)

Purpose of report

To provide Council tax Base for 2025/26.

Recommendations

The Executive resolves to

- 1.1 Approve the report of the Assistant Director of Finance for the calculation of the Council's Tax Base for 2025/26.
- 1.2 Agree that, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2025/26 shall be 59,853.6.
- 1.3 Agree for the parishes which form part of its area shown in Appendix 1, the amount calculated as the Council Tax Base for the year 2025/26 in respect of special items shall be as indicated in the column titled Tax Base 2025/26.
- 1.4 Agree for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2025/26 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:

Thames Flood Defence Area	57,459.5
Anglian (Great Ouse) Flood Defence Area	1,941.6
Severn Region Flood Defence Area	452.5
TOTAL	59,853.6

11. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations

2012 in terms of the intention to consider an item of business in private.

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Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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